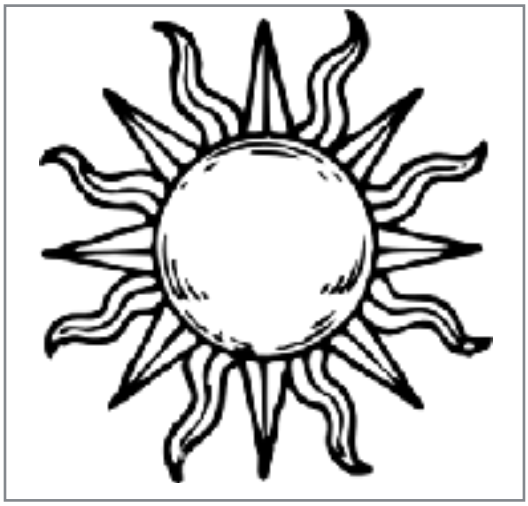
SUNCREST **PAC:** CALL FOR EXECUTIVE PAC NOMINATIONS 2017-18



All positions are open for nominations for next year's Suncrest Parent Advisory Council Executive. Elections take place Wednesday, May 17 at the Annual General Meeting.

Having a PAC Executive enables Suncrest Elementary to receive the yearly Gaming Grant from the provincial government, which helps fund many of our children's activities, special events, field trips and school-wide programs. The PAC Executive also provides organization for the volunteer efforts that form many of our favourite traditions, including the Pumpkin Patch, the Pancake Breakfast, the Fun Lunch program and more. All parents and guardians of Suncrest students are eligible. Please consider nominating yourself, or someone else, for one of the following positions:

PAC EXECUTIVE POSITIONS: (All positions may be shared between two people)

Chair: Presides over executive and general PAC meetings; consults with the principal to provide means for parental involvement and to promote understanding between parents, administration and staff regarding the education of our children; ensures agendas for meetings are set and distributed.

Treasurer: Maintains financial records and bank deposits; writes cheques; prepares the budget for the upcoming school year, with help from the wider PAC; reports at PAC meetings.

Secretary: Records and distributes minutes at meetings.

District PAC (DPAC) Representative: Attends monthly DPAC meetings and communicates information relevant to our school at general PAC meetings; brings any of our parents' concerns regarding district operations, etc, to the attention of DPAC.

Member-At-Large: Provides additional support to other members of the executive; ideally this member is a former member of the PAC Executive, and may chair a sub-committee.

Immediate Past Chair: Provides additional support to incoming Chair and executive.

Frequently Asked Questions:

Q: How much time will I need to commit?
- Executive Meetings: 4-6 hours per school year (~ 1 hour/meeting)
- General Meetings: 6-8 per school year (~1.5 hours/meeting)
- Depending on the projects your PAC Executive decides to take on, the Chair position requires as little as 3-5 hours per month, in addition to meetings.

Q: I work during the day. How can I be part of the executive if meetings are in the daytime?
PAC Executive and general meeting times are set by the PAC Executive and as such, the meeting schedule is shaped to accommodation all members.

Q: What about all the fundraising - do I have to be involved?
Nope! PACs receive an annual grant from the provincial government on a per-student basis. If the PAC Executive does not wish to fundraise, the annual budget can be based only on the grant amount. PAC Executives do no need to run the fundraisers. Notices can be sent out to ask for other parent volunteers, and many parents are happy to take on one event or fundraiser per year.

Q: Is it hard to get other volunteers to help for events?
Our school community is strong, and there is generally no problem gathering enough volunteers for PAC-run events. Just give people enough time to arrange their schedules and don't be afraid to ask for help!

*** Please contact Suncrest PAC Chair Robyn Stubbs at suncrestPAC@gmail.com with any questions!*

SUNCREST PAC EXECUTIVE NOMINATION FORM:

I nominate _____ to the PAC Executive position of:

- ☐ President
- ☐ Secretary
- ☐ Treasurer
- ☐ DPAC
- ☐ Member-At-Large
- ☐ Immediate Past President

Nominated by: (Print) _____ (Signature) _____

Phone or Email: _____

Nominee: (Signature) _____

Phone or Email: _____

Nomination Forms will be accepted up to and during the Annual General Meeting on May 17. Forms may be submitted to the PAC mailbox in the school office.