

PAC Executive Meeting Minutes

September 21, 2016

Suncrest Elementary School

PAC Website: <http://suncrestpac.weebly.com/>

Volunteer Event Sign-up: <http://signup.com/go/7PzqYW>

Minutes:	Rozsika den Haan	
Chairperson:	Robyn Stubbs	
Attendees:	Rozsika den Haan	
	Sandra Benholm	
	Ashley Sandquist	

Topic	Details	Action Items / Votes
PAC Role	<ul style="list-style-type: none"> • Discussion about what the PAC does • It is not a place for complaints, it is a place for common help in the school 	
Second School Wide Program	<ul style="list-style-type: none"> • First program was Martial Arts • Have extra money going to Selima Noon • Extra money for a second school wide program • Tennis or Young Actors theatre 	Voted, and 1 st choice is Young Actors for this year, Tennis for next year, depending on availability.
Movie Night	<ul style="list-style-type: none"> • Robyn is heading it up • Discussion about having a license and which one we would need to buy • Suggested donation is \$10 with a purpose going towards technology fund • Sandra and Adrian are food safe • Discussion about movie night coordinator. Roles to coordinate would be: book gym, pick movie, organize the playing, concession & set-up • Robyn will coordinate people to make a list of to-do documents for the volunteer fundraisers so that everything is laid out for following years, and we can just have coordinators take care of events 	
Exec Roles	<ul style="list-style-type: none"> • Rozsika – signup.com, minutes, post to website • Robyn – newsletters, setting agendas, post them to website • Sandra – send PAC email copy of finances • DPAC – Ashley attends meetings 3rd Monday of the month 	Check with Mr. Lee to update PAC meetings to 3 rd Wednesday so we can get DPAC report Ashley to send DPAC schedule to Robyn
Fun Lunches	<ul style="list-style-type: none"> • Once a week from Jan-March • Winnie has it all organized for fun lunches • Rebecca would like to bring in Foodie Kids • Discussion followed the Foodie Kids, PAC would like to earn cash, rewards are not the most beneficial for our school based on the fuzzy rewards system, parents would need to distribute still • Decision was to add more menu choices to fun lunches, rather than bring another company in • Winnie would like to put all the profits from fun lunches towards a playground fund, more discussion to follow as the budget has been set for the year • Need to have a playground committee in addition to Rebecca, Ashley volunteered 	

Topic	Details	Action Items / Votes
Playground	<ul style="list-style-type: none"> • Need a process to set up playground: <ul style="list-style-type: none"> ▪ Find equipment options ▪ Proposed location for equipment ▪ Quotes for installation ▪ Make sure that it is from Canada or can be installed in Canada ▪ Survey for intermediate kids ▪ Consult with school board if it is feasible ▪ Look into grant funding (PAC can help with filing) • Mr. Lee says school board gives list of manufacturer, we need to find an agent, we tell them how much money we have, they will have a list of grants • Next meeting Nov 24 for playground committee 	