



Call for Nominations for 2016-2017 Parent Advisory Council (PAC) Executive

All positions are open for nominations for next year's PAC executive. Elections will take place on **Wednesday, May 25** at our Annual General Meeting. Having a PAC executive enables Suncrest Elementary to receive the yearly Gaming Grant from the provincial government that helps to fund many of our children's activities, special events, field trips, and school wide programs. A PAC Executive also provides organization for the volunteer efforts that form many of our favorite traditions, such as the Pancake Breakfast and Pumpkin Patch, to name a few. Please consider becoming an even bigger part in what makes Suncrest so special and nominate yourself, or someone else, for one of these positions.

All parents and guardians of Suncrest students are eligible.

POSITIONS ON THE PAC EXECUTIVE:

note: all positions may be shared between 2 people

President: presides over executive and general PAC meetings; consults with the principal to provide means for parental involvement at Suncrest and to promote understanding between parents, administration and staff regarding the education of our children; ensures agendas for meetings are set and distributed

Treasurer/Co-Treasurer: maintains financial records and bank deposits; writes cheques; prepares budget, with help of wider PAC, for the upcoming school year; reports at PAC meetings

Secretary/Co-Secretary: responsible for taking and distributing minutes at meetings

District PAC Representative: attends monthly DPAC meetings to find out information relevant to our school; reports at PAC meetings; brings any of our parents' concerns regarding education, district operations, etc. to the attention of the DPAC

OPTIONAL PAC EXECUTIVE POSITIONS:

Member at Large: (new position) may chair a sub-committee; provides additional support to other members of the executive; ideally a former member of PAC executive

Immediate Past President: (new position) may provide additional support to incoming president and executive

Frequently Asked Questions:

How much time will I need to commit?

- executive meetings ~ 4-6 per school year (~1 hour)
- general meetings ~6-8 per school year (~1 - 1.5 hrs)
- depending on your position and what projects your PAC executive decides to take on, as little as 3-5 hours a month (aside from meeting times)

I work during the day – how can I be a part of the executive if meetings are in the daytime?

- PAC executive and general meeting times are set by the PAC executive; meeting schedule will be shaped to accommodate members

What about all the fundraising - do I have to be involved?

- NO! PACs receive an annual grant from the Provincial government on a per pupil basis; if the new PAC exec does not wish to fundraise, they can plan a budget based only on the grant
- PAC executives do not need to run the fundraisers; notices can be sent out to ask for other parent volunteers; many parents are happy take on one event or fundraiser a year

Is it hard to get other volunteers to help for events?

- Suncrest has historically had a very involved parent group; for our regular events, there is generally no lack of volunteers

Any other questions, please do not hesitate to email corinakuban@gmail.com



Nomination Form

I nominate _____ to the PAC Executive position of :

President

Secretary

DPAC Representative

Treasurer

Member at Large

Immediate Past President

Nominated by:(Name) _____ (Signature) _____

(Phone or Email) _____

Nominee: (Signature) _____

(Phone or Email) _____

Nomination forms will be accepted up to and during the Annual General Meeting. Forms may be submitted to the PAC mailbox in the school office.

AGM: Wednesday, May 25, 7:00 pm