

Suncrest PAC Meeting Minutes November 1, 2021

General Information

Minutes: Jenna Aujla

PAC Chair: Williams English

Attendees: Vanessa, Tamara, Lori, Lorinda, Williams, Bill, Kelly, Maite, Reg, Leanne, Jenna, Sukhpal, Etsuko

Meeting Called to Order: 6:34 PM

Adoption of Sep 28, 2021 Minutes, Motion by Bill, Second by Lori

PAC Chair's Report: Williams

Post financials on PAC website

Discuss updating technology communications:

- Technology committee to update PAC website
- PAC to start a Facebook page (Tamara & Vanessa, Williams to assist)
 - o Discuss potential for Conflict of interest or Legal Issues that may arise
 - o It will be a Private FB page, ie. Public can't see what's been posted (must be a member)
 - o Tamara and Vanessa to work on rules, setup, act as admins for the FB page

Motion by Vanessa to start FB group, Second by Tamara

Guest speakers for future info events:

- Must be careful about someone representing a program because school may not be able to run that program
- Possible Guest speakers:
 - o School Liaison: internet safety speaker that is well versed in presenting this topic, Reg to find name and info and Lori to assist
 - o Body Science: Selema Noon. Sexual Orientation and Gender Identity ("SOGI") . To educate parents and students. Estimated cost \$1,570 total for parent + student (2 full days)

PAC will post Notice Boards in each classroom. Board will be in a Plastic pocket in classroom windows. Reg to check if there are any at school otherwise PAC member to facilitate

Treasurer's Report: Bill

Recap of outstanding cheques

Bank Rec

- Confirm gaming grant approved and received: \$5,780
- Funds reserved for Playground improvements in 2020/2021 were under budget. \$522 remaining for future improvements.

Recap of amounts outstanding: Grad reimbursement

14 divisions: LSS \$50, ELL \$50, Music \$50, Counselling \$50 and Library \$50 and teachers for supplementary resources

Budget Discussion

- Fundraiser Income to be estimated based on historical and discussion with each fundraiser initiative's lead volunteer
- Explanation of PAC consumables, Teacher gifts, and Angel fund logistics
- Xmas PAC sponsored event: Reg to advise if there will be a pancake breakfast?

Principal's Report: Reg

Present Wishlist for PAC fundraising

- New bottle filler and fountain. Estimated cost with fountain: \$2000; without fountain \$1300
 - o Remove existing fountains, and replace Filters? Reg to confirm

Truth & Reconciliation week and orange shirt day as well as the work teachers do on a regular basis is providing promoting greater depth is compounding in student's knowledge and understanding in this area

Terry Fox Run: Exceeded the goal of collecting \$2000

Mountain west photography, student photos complete. Each student to receive a card with a QR code to access order information

- Retake day Nov 16th

Confirmed that teachers have finished individual education plans (Suncrest has 25 students with ministry designations).

This year, Suncrest is following last year's reporting schedule of an informal report in mid-November, and formal reports in early March and the end of June.

A "Draft Reporting Order" from the Ministry of Education suggests that we will be going back to 3 formal reports to go out before winter break, spring break, and June for next school year.

During the week before Winter Break, we will plan some fun activities for students and hope to provide a short video of some student work with families as we did with the Remembrance Day Assembly. Must be cognizant of families who've submitted negative media release forms

- Reg to check with other administrators about how they manage

Spring events to commence based on COVID guidelines for bookable organizations

Committee Reports

Fundraising Committee

A schedule of PAC Fundraiser Initiatives was approved by the School. Each Initiative has a planned volunteer to lead

Potential vendors for fun/hot lunches (fundraising committee to liaise with Reg re. pizza)

- Pizza can be reasonably distributed through classroom external doors without entering school
- Reduced labour intensity of getting lunches to kids

Emergency preparedness Committee

Earthquake bin needs audit and update

Vanessa to liaise with Reg about bunker audit

DPAC Report

September DPAC meeting update

Ventilation upgraded at Suncrest: Reg followed up re. portables that have different heating system

3 signing authorities: Williams, Bill, Jenna

Future DPAC meetings: Monday and Thursdays:

New Business

New lines painted in parking lot: lines need to be reconsidered, allowing space for stroller or persons to pass

Some families need access to local recreation facilities. Must be communicated to applicable families

Moment of silence observed in memory of a Suncrest Parent who passed away tragically

Discussed adding Co-treasurer to the executive. Sandra / Roula to shadow Bill

- Membership must have opportunity to Vote before adding a Co-Treasurer to the executive

Discussed adding a budget line item for an Acknowledgement Fund

- Parameters to be defined at future meeting

Motion by Jenna to add \$100 Acknowledgement Fund Line Item, Second by Bill

Date and Time of Next PAC Meeting: December 6th 6:30 pm

Meeting Adjourned at 7:45pm