

Suncrest PAC Meeting: Meeting Minutes April 19 9 a.m. to 10:30 a.m. @ Staff Room

Attendees:

Sandra Benholm-Cheung
David Hicks
Nora Sir
Corina Kuban
Hilda Graumann
Andrew Lee
Guest Speaker: Rohan from the City of Burnaby Parks & Recreation

Meeting Opened at 9:12 a.m.

- Welcome and acknowledgement of Guest Speaker Rohan from the City of Burnaby Parks & Recreation
 - Adoption of February minutes (motion to accept minutes by Corina, seconded by Sandra)
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Guest Speaker: Rep from Burnaby Parks & Rec

- Reminder of upcoming summer programs offered by Parks & Rec this year, including Yoga in the Park at David Grey.
- Hand-outs: New Bonsor schedule; Grade 5 Be Active program pamphlet (still running through the summer for this year's Grade 5 students); paper survey for next Fall's programming line-up (online version to be emailed via list serve - Mr. Lee); Burnaby Leisure Guide
- Updates on current programming for the remainder of the year: Chess club cancelled due to low enrolment, continuing with Science in the Kitchen, Babysitter's Course, Basketball and Badminton.
- Parent inquiry regarding school board swim lessons at Bonsor or a nearby outdoor pool next year. Mr. Lee will survey teacher interest and communicate with PAC and pool aquatic coordinator at Bonsor to assess viability.

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- Parent inquiry regarding bike safety programs. This type of program is not offered through Parks and Rec though options are available through private companies such as Pedal Heads.
- Parent feedback on the recent First Aid course offered through Parks and Rec regarding the large age span. Suggested to Rohan that joint Babysitting/First Aid could be an option. The large age difference in participants was problematic, with issues ranging from skill abilities to behavioural differences between younger and older participants.

DPAC Report:

- Ashley Sanquist, DPAC representative for Suncrest, was unable to attend due to child illness. Mr. Lee will forward DPAC information to Robyn Stubbs; information will be posted to SuncrestPac.weebly.com.

Treasurer's Report:

- New budget items include profits from the recent Zumbathon (\$272) and Yoyo sales (\$245)
- Treasurer noted the Angel Fund is being utilized this year
- Treasurer noted the new purchase for the music room as per last month's PAC decision; the new xylophone has been purchased and invoiced, and is already being used by Ms. Hetrick and Suncrest students
- Mr. Lee will invoice PAC for the recent Reader's Theatre performance at Suncrest. This cost is covered by the "Fine Arts Program" category within the budget
- PAC is also expecting an invoice for Selima Noon's Sexual Education Program, coming to Suncrest on May 29 (Parent Education), May30-31 (Student Education)
- Mr. Lee is in communication with two companies regarding bringing an Internet Safety program to Suncrest next year, as these programs are in high demand and there is typically a wait-list
- Half of this year's PAC allotment for field trips has been used so far. PAC requested Mr. Lee community the importance of submitting receipts for field trips as soon as possible, and for teachers to exhaust their allotment for the year to keep one-off costs to parents as low as possible

- The deadline for field trip invoice submissions and classrooms supplies/ supplementary resources is JUNE 2, 2017

Principal's Report:

- The teacher's tech wish-list for this year has been fulfilled. Administration asked all teachers at the beginning of the year for their tech wishes, and there are no outstanding items left for this year.
- PAC will supplement Admin's tech budget to allow for the purchase of two new projectors for the intermediate wing, using the \$3,000 tech budget. PAC will be invoiced for the entire \$3,000 budget shortly.
- PAC requested administration consider adding a mounted projector to Ms. Gillard's classroom before the music room, as the the classroom is located at the top of a set of stairs while the music room is located on the main floor; this request is based on the logic that moving a projector on a cart to a room on the main floor is easier and safer than contending with stairs.
- PAC requested teachers begin to think about wish lists for next year, so PAC can move swiftly next Fall and get those items in classrooms as soon as possible
- Mr. Lee asked for some flexibility, and indicated there may be staff leaving/coming new to our school which may change the wish list early next year. However, many teachers will be able to submit their wishes over the coming months in preparation for the new school year.
- Suncrest will increase to 13 divisions next year. Administration is expecting 40 new Kindergarten students, and will see 33 of this year's Grade 7's moving on to high school
- As per the court ruling, the district is imposing new class size caps as follows:
 - 20 Kindergarten Students/Class - DECREASE
 - 24 Primary Students/Class (Grades 1-3) - DECREASE
 - 30 Intermediate Students/Class (Grades 4-7) - NO CHANGE
- Class size caps may decrease by one student if a classroom has two or more "Low Incident" students, who are students are require full-time in-class assistance (EA)
- To accommodate the new division, the temporary wall between the storage room and the LSS room will be taken down and that combined space will be turned back into a

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full classroom. The storage area will move to a partitioned area to be constructed in the computer room, and LSS will move to the alcove space currently located in the back of Ms. Almonidovar's classroom. A new access door to the hallway into the new LSS room will be constructed. All construction is planning to take place over the summer break.

- Mr. Lee communicated that the district views maintaining the existing daycare service operating out of a classroom space on the intermediate side as a high priority.
- Construction is also planned to improve the cloakroom areas in all three portables. A carpenter has been on site to look at the current situation and address the need in order come up with a suitable plan.
- As part of the new changes resulting from the recent court ruling, Kindergarten teachers have the right to choose whether they would like to teach a straight Kindergarten or a K/1 split.
- Parent inquired about classroom time for music and library services with the addition of the new division. Mr. Lee indicated students should maintain the same amount of library and music time they currently enjoy this year
- The track and field season is underway, however, Suncrest is not participating. In order to participate, a teacher has to volunteer to take this extra-curricular program on as leader. Parents asked how we could help support teachers; Mr. Lee indicated parents have offered to step in and help but at least one teacher-leader is still required.
- Suncrest has a new evening custodian, and will be welcoming a new day custodian soon. There is currently a temporary day custodian in place
- There is currently another intestinal bug circulating around the school and cleaning protocols have been stepped up to help combat viral spread. Numbers are much lower than the previous bug that swept through the school in February, and the district and school is implementing cleaning protocols much earlier in the outbreak, in part thanks to better communication from parents regarding the nature their child's illness

Chair's Report:

- Reminder of the AGM coming up May 17 at 6 p.m.
- Sports Day: Happening Friday, June 9. PAC to organize mid-morning snack (watermelon?), concession, and pizza lunch.

New Business:

- Sandra is organizing a Canada 150 fundraiser to sell hoodies and T-shirts ahead of Canada Day celebrations
- Parent request for garbage cans for the intermediate side. Mr. Lee said one has been stolen but he will look into another one for that location. He is communicating with the district to obtain a three-compartment bin for that side of the school
- Ms. Mulhern is expected back on April 28, however, her leave may still be extended.
- Parking lot changes are on a trial-basis, as the permanent plan is looking at creating a large round-about in the lower section with a driveway up to the parking on the upper section. There is now added parking in front of the school on both sides of Rumble Street.

Meeting Adjourned: 10:30 a.m.